MINUTES of the ANNUAL GENERAL MEETING of Alford Squash Club held at The Half Moon Hotel on Tuesday, 3rd December 2019 at 8:00pm

Present: Bob Karley (appointed Chairman of the meeting), John Hynes (Treasurer and keeping these minutes), Graham Hounslow (Secretary), Phil Reed, Jim Luck, Jim Coulter, Ben Irving, Steve Brough, Chris Sykes and Gary Houghton

Apologies: Geoff Allen

Bob Karley was elected Chairman of the meeting

1. **The Minutes** of the last AGM held on 4th December 2018 were approved and adopted as a true record of that meeting.

2. **The Chairman**, Bob Karley, summarised the events since the last AGM and a copy of his report is annexed to these minutes.

3. **The Treasurer**, John Hynes produced the Club's Accounts, year ending 31st July 2019. A copy of the Accounts are annexed to these minutes. JH briefly summarised that the subscriptions were higher than last year but, most pleasingly, the income from the light meters has nearly doubled since 2018. JH said that this is not because we have a large membership (we do not) but what we have is a core dozen or so players who use the courts very regularly.

As in previous years, our expenditure on electricity continues to be high but GH is doing good work to keep things under review and has produced a spreadsheet which shows what has been paid over the past few years.

It was agreed the Accounts be adopted and JH will organise a thank you for our Auditor, Jenny Cooper. The Committee are happy for Jenny to continue parking at the Club as per the existing arrangements.

4. **Election of the Committee of Management**

JH and Graham Hounslow were re-elected as Treasurer and Secretary respectively and the remainder of the Committee have agreed to continue in office with the exception of Geoff Allen. Gary Houghton will take his place and John will clear this with Geoff Allen who has not been able to attend meetings in recent times.

5. **Any other business**

(a) Gary Houghton will carry out an inspection of the Club roof to see if there are any 'temporary' works that we can do pending the roof hopefully being replaced in the medium/longer term

(b) JH will look to contact the contractor that we have used in the past to do some court maintenance in the spring. BI will provide the name and contact details for the Company that Felix uses;

(c) JH will check with Ross Hamilton to see how progress is going with regard to a possible online booking system;

(d) CS will continue to monitor the heating system but the new boiler appears to be working efficiently. JH will map out a letter for Graham to sign to Craig Lewis thanking him for BuildBase donating the hot water cylinder to the Club;

(e) BI will organise the knock out tournament to commence early in the New Year based on the same format as the one earlier this year;

(f) Graham will make an application to the Co-op for us to hopefully receive a donation under their 'Community Champions' programme; and

(g) Graham will pursue with HMRC the Club being eligible for gift aid donations. We will only approach existing members over the past couple of years so that we do not fall foul of GDPR regulations. There will need to be an amendment to the membership form and also an additional declaration form. Graham and BK will liaise about this so that the forms are ready for Reece to circulate when the membership renewals become due from 1st February next year.

It was agreed that the committee meetings for next year will take place on **Tuesday 10th March, Tuesday 9th June, Tuesday 8th September** and the AGM on **Tuesday 8th December**. We will move venue for the first meeting to The George and take it from there.

The meeting closed at 9:07pm